

IQAC MEETING

Date: 15.11.2017

Venue: AV Room

Time : 12:30 PM.

Agenda :

- 1.Promotion of research activities
2. Seats enhancements in BCA, BBA, PGDCA
3. Parent Teacher Meeting.

Minutes of the Meeting

1. Chairperson, Dr. Kuldeep Dubey presided the meeting and welcomed all the IQAC members to the meeting.
2. He has congratulated all the members for successfully organizing national seminar. Seminar was organized on 4th & 5th Nov. 2017 on the topic “Psychological counseling Techniques for students and student Athletes”. More than 100 papers were published in the International journal IJRISE. Around participants have participated in the seminar.
3. IQAC Coordinator Mrs. Pooja Rathi informed that all the teachers have published a paper in national seminar. This was a good step towards promotion of research activities among teachers.
4. IQAC Coordinator have requested all the Heads of various departments to motivate their teachers for publications and for the research activities. A decision was taken that teachers will also be encouraged to participate in National and International level seminars.
5. It was discussed that a Parent- Teacher Meeting was conducted in the month of September. A Second PTM can also be organized in the coming month. Parents can be informed about their wards progress and feedback can also be taken from them.
6. Principal Sir informed that the college has already started the process of seats enhancement for the course BBA, BCA & PGDCA. Very soon we will complete all the formalities and file will be forwarded. Application for new courses Yoga and Physical education will also be forwarded.
7. Placement cell has requested to collect data from final year students and passed out students for records & further use.

8. It was decided the Annual Function and Prize giving ceremony will be scheduled on January 30, 2018.
9. Pre University exams will be organized in the first week of February.

With this discussion, the meeting was came to an end. The Chairperson & IQAC Coordinator thanked all the member for cooperation and suggestions

Members Present

1. **Chairperson** – Dr. Kuldeep Dubey
2. **Members-**
 1. Dr. G.Padma Gouri
 2. Mr. Vaibhav Shrivastava
 3. Mrs. Gayatri Iyengar
 4. Mrs. Yashaswee Lonkar
 5. Dr. Prachi Singh
 6. Dr. Shraddha Verma
3. **IQAC Coordinator** – Mrs. Pooja Rathi